PLANNING & BUDGET STEERING COMMITTEE

Meeting Notes January 19, 2011
(Accepted at the Meeting of 2/2/11)

Members Present:  Adam O’Connor, Dan Willoughby, Sharon Kelly, Marcus Wilson, Chrystal Van Beynen, Greg Ryan, Sean Chamberlin.  Resource Member: Toni Du Bois

Absent:  Rocky Spinelli, Unnamed Student Rep #2

Meeting commenced at 2:05 p.m.

The meeting notes from 12/15/10 were accepted.

Adam added to the agenda Item #5 – Position Request

Follow-Up—No items.

2010/2011 State, District and College Budget Update—Adam passed out a handout entitled Budget Advocacy Action Center, District Budget Impact prepared by the Community College League of California.  This handout shows the League’s estimated cuts to our district in the “best case scenario” of a $400M cut to community colleges in which the June tax package is approved ($8M), if the tax package fails and Prop 98 is funded at the minimum level ($14M), and if the tax package fails and Prop 98 is suspended ($21M).  Adam also asked if there were any other questions based on the emails sent about the budget over the last two weeks.  He indicated that the sentiment in Sacramento was that it is highly unlikely that the tax package will be approved.  His own quick calculations projected cuts to our district ranging from $12M - $27M, so using both estimates, cuts could range from $8M to $27M.  DPC will begin its discussions of these potential cuts on Monday.

Classified Hiring Procedure Final Recommendation —Adam indicated he had taken all the comments from the last meeting and updated the procedures and form.  This was mailed to the committee on December 16th.  The committee discussed the need for a 1-5 level of support scale for the Vice President.  Toni was asked her opinion and she indicated her preference to rank the proposals against one another rather than use a scale of support.  The committee agreed this would give the best information for making an informed recommendation.  Adam will change the form to include a ranking as well as a comment section for the VPs.
Position Request—Adam passed out the justification request to fill the newly vacant Administrative Assistant III in M&O which was just supported by Interim Vice President Mercadante. After review the committee agreed to recommend this position be advertised.

Meeting adjourned at 2:50 p.m.