BUDGET DEVELOPMENT COMMITTEE

Meeting Notes May 13, 2009
(Approved via E-mail)

Members Present:  Adam O’Connor, Dan Willoughby, Ken Collins, Marcus Wilson, Cyndi Grein, Robin Kim, Chrystal Van Beynen, Sharon Kelly

Absent:  Neil Patel

Meeting commenced at 2:05 p.m.

Meeting notes of April 29, 2009 were accepted.

Follow Up—District Budget Update—At the board meeting on May 12, 2009 the board was asked about the priorities for budget cutting from the boards perspective.  Adam then went over the Pink Handout.  No other priorities at the district level.  The governor will have possibly two budgets—if the propositions pass and if they don’t.

Dynamic Fund Allocation Recommendation (green handout)—Adam reviewed the handout with the committee.  He indicated that the amount is just over $100,000.  Dan Willoughby asked for clarity on the handout indicating that we are supporting reassigned time from another area.  Unless the carryover goes away or the amount decreases, he would like to fund these five items.  Adam reminded the committee that we will have plenty of carryover money.  If the budgets have to be reduced by a certain percentage, would these budgets be affected?? We could, but not usually done.  Marcus Wilson would make them subject to the same cuts that other budgets are subject to.  Adam will move this forward as a recommendation to Dr. Hodge.  Adam informed the committee that PAC decided to have a potential meeting in June.  Anything else we come up with between now and then could be taken to that meeting.

Campus Carryovers Reviews—Adam reminded the committee that this is part of our new charge, to make recommendations on carryover funds.

- a. Dynamic Fund--$102,000
- b. Foundation--$200,000
- c. International Student Center--$265,000
- d. Campus Projects--$500,000
- e. Vehicle Replacement--$100,000
- f. Child Care--$0 (District to cover)
An item on the list that Dan Willoughby asked about PIPs—don’t have to cover. Nothing else out there that were previously have covered from carryover. Dan shared his concern about so much uncertainty about the state budget, agrees with A & C and suggested that we hang on to some money in case we have severe budget cuts. Cyndi Grein supports A thru E but put them in priority order. Ken Collins suggested we not fund the vehicles; indicated that the International Student Center is a money maker and we should fund that; and doesn’t see a problem with funding campus projects—we can always transfer monies out of that area if needed. Setting aside about $100,000 for vehicles each year—not sure of the need. Adam stated that this was determined on the life span of the vehicles. Could eliminate the foundation, put the vehicle replacement on hold until we see what the budget looks like.

Marcus Wilson asked if the $500,000 was necessary for campus projects. Adam indicated that this year we are at the $300,000 to $400,000 range. Possibly the funds left from campus projects could be rolled over into computers. We would at least have something to put towards computers—gives some incentive. It would be a line item and there would be hope. Adam stated that this could be a possibility and it could work. If we have a proposal we could look at it. There are numerous computer problems on campus we need to allocate more money in the beginning and a smaller amount each year similar to vehicle replacement.

Add computer replacement to the list and possibly get a breakdown showing what we could do with a $250,000, $500,000 or $1,000,000 allocation. It seems that the trickling down of computers has kind of dried up at this point. Could we as a committee request the deans’ council to come up with a plan for computer replacement stating that we are interested in establishing funding for computers—emergency computer replacement. Suggest adding to that request, if we get Instructional Equipment dollars they should be weighed into the dean’s recommendation. Make it clear to the deans and ACT that it is for computer replacement only and for computers that relate to instruction. Marcus Wilson would like the recommendation from the deans and not from ACT. It is a computer replacement plan not a plan to subsidize ACT’s budget. Deans decided the divisions we fix and not take ACT off the top. Dan Willoughby went over how the Instructional Equipment funds have been allocated in the past—by formula and special needs for certain divisions.

Computer and Related Tech Plan from the deans and ACT and we can do with it what we want. We should have some mechanism for both of these things. Ask for a plan for one-time funding next year. Put it out there as a placeholder item.

Wireless for the 2000 building patio—Adam will check it out again, he found out the answer but has forgotten the answer. Could be part of our overall plan.
Positions—there are currently two positions being requested.

Public Safety—do we want to see categorical positions? It is the expectation that we want to see categorical positions as well as general fund positions as the categorical programs also have general fund budget. After some discussion it was decided that the BDC should look at all positions.

Pool Mechanic—is actually less expensive that what we are doing now—paying a service. One member asked if the pool mechanic is a full time job. Who made the recommendation to hire a full time pool mechanic? Dr. Hodge made the recommendation to chancellor’s staff with a recommendation from Janet Portolan and Adam O’Connor. Why didn’t the BDC weigh in on this one? Dan Willoughby is comfortable with the hiring of this position. If we are going to look at the positions we should look at all of them including the pool mechanic. Only to look at positions that become vacant—any position to be filled not necessarily a new position. The campus perception that new positions that come out of the blue are funded. All of a sudden it circumvents the classified needs list. Ken Collins recommended that we look at all positions.

2009/2010 Review of Potential Budget Cuts (buff handout)—The committee then continued their work on the list of budget reduction recommendations.

Meeting adjourned at 3:55 p.m.