BUDGET DEVELOPMENT COMMITTEE

Meeting Notes November 4, 2009
(Accepted at the meeting of 11-18-09)

Members Present: Adam O’Connor, Dan Willoughby, Ken Collins, Marcus Wilson, Chrystal Van Beynen, Sharon Kelly, Tyler Speer, Cyndi Grein

Absent: Vincent Velasquez

Meeting commenced at 2:05 p.m.

Meeting Notes from 10/21/09 were accepted.

Follow-Up: List of add back classes (yellow handout)—Larry Buckley provided Adam a copy of the document he had provided to Dr. Hodge in September. Adam informed the committee that the spring class schedule is now on line. It would be helpful to see how many sections are offered this spring compared to last spring. Larry will share this information with Adam within the next couple of days.

Status of Fine Arts position request—Adam did share our discussion regarding filling this position with President’s Staff on Monday and noted there was not consensus from BDC on a recommendation. They came up with a couple additional questions and will be looking at this position again on Tuesday. Adam did speak to Andrea Hanstein about her area picking up some of these duties. She indicated that there might be some things that the PIO office could possibly pick up but certainly not all duties. Adam stated that the duties did change when they hired Mary Law. The idea of paying for this position, or part of this position, with bursar funds was discussed. Adam said that their bursar monies were already allocated and that it would be difficult to project all of the potential expenses each year and that these monies are not steady from year to year--possibly could compromise.

Discussion of Categorical Support—Adam asked the committee for feedback on their homework assignment to consider a change to our budget cutting principle regarding support of categoricals. Marcus indicated that the Faculty Senate has not met since our last meeting and that this item is on the agenda this week. He feels that the senate would support on a short term basis. Sharon Kelly shared with the committee that the Classified Senate has not addressed this issue yet however the majority of senators are from student services. Tyler also added that the students did not have a chance to discuss this issue either. Dan added that the deans that oversee categorical budgeted positions were quick to agree to support. The instructional deans don’t have enough information to make a judgment. It is a big topic and they don’t want to jump in with a response before they have additional information. Cyndi shared that the managers’ response was for ongoing and unlimited support.
The idea that they hire permanent staff—what about the evaluator in A&R—is this position critical to the mission of the college and why would it be supported by Matriculation. Live within their means on the things that are more flexible, not at the expense of the things we do as a college—as opposed to just give them money to backfill an amount.

Adam asked the committee if we need a little bit more time to decide what to do. It was determined that we would hold this over to a larger discussion at the next meeting. If it is determined that we would backfill, it will need a lot more discussion.

EOPS/Matriculation—Would this be based on the number of students served? Fewer students to serve maybe they don’t need as much money. Report to the state on how many students you served the year before along with everyone else in the state and the money is distributed accordingly. EOPS has built staff on the success of the program—now the budget isn’t there what happens. Some programs serve different numbers of students. Matriculation serves all students not a particular population of students as opposed to other categoricals. How were positions funded previously—out of general fund? It was agreed that we really need Toni DuBois or the deans to answer some of the questions that are coming up.

Adam asked the members to bring back information from their constituents to the BDC. For example—do we really need the position(s)? If we decide to pay for them out of general fund and in the next couple of years we have a big amount of money come back to the categorical programs, can we shift the positions back into the categorical program? Adam indicated that we could do it and not be penalized. The language interpretation is that it appears that we could backfill with general fund dollars and if there is money in the future we could shift back. If it doesn’t meet the guidelines then we would need to find money or delete the positions. If we did do this would there be an agreement that they won’t fill positions in the future possibly use hourly? Adam indicated that this could then become a union issue.

DSS—are we legally obligated to provide all requested accommodations? We need to provide reasonable accommodation under the law. We have not had a case where we have not accommodated students. Just because they are doing this does not mean it is legally mandated.

Adam asked if the committee would like to have each of the areas present or just Toni DuBois. Chrystal thinks there should be a representative of the program available to answer specific questions.

Recommendation will go to PAC—will they take our recommendation? Will they need to go through the same procedure in PAC? Should we just reconsider our principle and then let PAC decide how to deal with it? Plan ahead—we will be having these presentations if you wish to attend, we could just plan to be at PAC. Let the categorical programs decide who they want to send.

Ken Collins suggested that we make a recommendation of a reconsidered principle. In the long term, categorical programs should live within their means, but in the short term to avoid lay offs the campus should consider backfilling for needed services. In order to determine the specific level of backfill funding much more information would be required.

Adam will update PAC on the BDC report.

Should we have a series of questions to ask—what services are we legally obligated to provide? Toni DuBois could provide what is vital and what is mandated for the categorical programs.
**Request From Counseling for Additional Funding (blue handout):** The blue handout was distributed at PAC—they asked the BDC to consider this request for funding. Adam informed the committee that this came from a faculty member not from the dean. Adam then went over the handout with the committee. Adam thinks that some of the outreach, totaling $14,100, could be done differently—doesn’t have to be all or nothing possibly do something in between. Possibly could be done in a different way out of different monies and still accomplish the goals. Outreach could potentially come out of the PIO budget. This would leave $12,000 on the table for additional discussion.

There are differences between the categorical programs, referring particularly to matriculation. If we agree that this is different—maybe talk about funding. Adam is concerned that this might open the door for all categoricals. This program is different that other categorical programs because it serves the entire student population.

Marcus Wilson suggested that we recommend that the committee support the $12,000 for hourly counseling on a one-time basis, recognizing that this is a unique situation to backfill cuts in categoricals. These funds are needed to serve the students across the campus for the summer and spring. Don’t anticipate considering funding stop gaps for any other program.

Dan Willoughby can’t support because the dean didn’t know anything about this proposal. Need more specific answers from Lisa Campbell and Toni DuBois to validate these numbers first. It was decided that the BDC would like to hold off on a recommendation until we meet again.

Adam will also bring back information on the outreach that Rolando Sanabria does.

**Update regarding State and District budget:** There is none at this time.

Meeting adjourned at 3:27 p.m.