BUDGET DEVELOPMENT COMMITTEE

Meeting Notes October 21, 2009
(Accepted at the meeting of 11/4/09)

Members Present: Adam O’Connor, Dan Willoughby, Ken Collins, Marcus Wilson, Chrystal Van Beynen, Sharon Kelly, Tyler Speer, Cyndi Grein

Absent: Vincent Velasquez

Meeting commenced at 2:07 p.m.

Meeting Notes from 9/16/09 were accepted.

Follow-Up: Tech Plan (white handout)—Adam indicated that Nilo had prepared this for the deans council some time ago and then reviewed the handout. He indicated that this is not exactly what the BDC is asking for. It could be useful if a column were added that included a useful life span in order to determine the cost. The yearly amount would be so high we could not put enough money towards it. Marcus added that he would not support anything unless it was from a prioritized list. The Tech committee will need to work with this list and development a recommendation. The committee agreed that this spreadsheet covers other issues not just computer replacement and that this list was not created in response to our request.

The BDC needs to wait until the PAC Tech Committee is established. The senate committee has already been established. The Tech Implementation committee has representation from all areas. Adam will continue to work with Nilo to get the specific information we are requesting.

Budget Update: No update other than some conversation at the state level. According to the state Vice Chancellor the budget situation might not be as bad as has been anticipated—might not be any mid-year cuts. Our district Vice Chancellor does not agree. Adam shared with the committee that other business officers from surrounding institutions feel that additional cuts are coming.

Categorical Programs: Huge cuts to categorical programs. It is difficult to make those cuts without affecting personnel. Not putting too much information out there to scare those individuals that are funded from categorical programs. Approximately $700,000 is the estimated shortfall for next year relating to EOPS, DSS, Matriculation, CalWorks and CARE without affecting personnel. We have cut everything we think we can, including much of the operating funds and just having the people left in the budget and still providing some level of service. Discussing how to make up the differences without lay offs. Counseling positions could be reduced—can we or do we want to do this? Does the district think they
can cover another year? Can we manage another year? Does retraining come into play? May not be able to lay off a faculty position, we would have to retrain for a position that we can’t use anyway. It is unclear. If we are eliminating services, the faculty that provides those services would need to be retrained.

Counseling is putting together a presentation to present to the Faculty Senate, PAC and other areas.

**Buy a Brick Campaign:** Adam introduced to the BDC the Buy a Brick Campaign that will be a part of the science building reconstruction. We are planning to have a brick paver walkway in the newly created Centennial Plaza (located near the southeast corner of the library up to the new building). The price of a brick would be $100 and you may have it engraved with up to 3 lines of 17 characters each. They will need to sell 400 bricks in order to pay for the project and there will be 6,000 bricks for sale. If you get in on the first 400 bricks, you will get a star in the corner of your brick for a founders’ designation. The remaining revenue will go into the Friends of Fullerton College Foundation. December 10 will be the designation of the Founders’ Circle. Tyler Speer would like the Associated Students to be involved for a cut of the profits.

**Vacancy:** Fine Arts Information Officer. Adam informed the committee that P.E. and Fine Arts each have one of these positions in addition to the campus wide position under the PIO. The committee inquired if this position is similar to Stephanie Reyna’s, and wasn’t it the intention that Stephanie’s position absorb some of these responsibilities once it was hired? Marcus Wilson’s concern would be hiring a PIO for Fine Arts when we are thinking about laying off employees—we need vital student services. It would be difficult for him to support. Ken Collins asked how does this affect student services? Laying off people in student services would have a bigger impact to students than hiring the position in Fine Arts. Other questions were raised: Is there anyone else in the division that could do this job? Could it be funded out of a bursar account? How could this be folded into other things? Could they use e-mail to accomplish their goal instead of so many mailings? Bob Jensen needs to answer the questions that have been set up when preparing a justification. Not sensing an overwhelming support without addressing the use of the PIO office or P.E. Adam will follow up Andrea Hanstein and Bob Jensen.

Need to have a campus marketing plan before we can approve individual marketing plans.

**Other:**

Tyler Speer requested the list of classes that had been added back to the schedule. Adam indicated that this would need to come from the VPI which he has not received. There was much discussion of the relevance of obtaining that list or just comparing the offerings via the class schedule to see the differences.

There was further discussion about categorical programs. One member asked how can we evaluate these programs that are having the biggest cuts? Would like to see how the positions are broken down—not by person but by job title. The four areas that have the largest cuts are EOPS, DSS, CalWorks and Matriculation.

Another thing to consider—if we end up laying off people and our carryover grows we could possibly have big PR problems. Adam reminded the committee the difficulty of projecting carryover for next year. We are using general fund money to supplement the categoricals this year—need $700,000 to provide the
minimal services to student. We are making it a campus issue—do we spend carryover money to do this? Not all categorical programs are equal. EOPS and DSS do not serve the same number of students. The committee might want to think about which categorical programs to support. Augment budgets to support the people. What are the vital and mandated services? Campus responsibility to provide reasonable accommodation. Maintenance of Effort—If we increase maintenance of effort by backfilling these programs do we have to stay at that level?

**Homework:** Review the budget cutting principals that we discussed 2 years ago. Categorical programs are not living within their budget. It would be difficult to move people to general fund. Revenue that we earn one year and don’t receive until the next year—those dollars could be used to support these programs. In the long term live within their budgets, in the short term might be ok.

Meeting Adjourned at: 3:34 p.m.