BUDGET DEVELOPMENT COMMITTEE

Meeting Notes January 20, 2010
(Accepted at the Meeting of 2/17/10)

Members Present:  Adam O’Connor, Dan Willoughby, Marcus Wilson, Chrystal Van Beynen, Sharon Kelly, Cyndi Grein; Ken Collins, Tyler Speer, Jackie Napalan

Absent:  None

Meeting commenced at 2:06 p.m.

Introduction of members to the new student representative Jackie Napalan

Meeting Notes from 12/16/09 were accepted.

Follow-Up:  Adam had several items to follow up on:

1. **In House Recruitment**—If we were not allowed to fly a position could we advertise in house only?  Jeff Horsley indicated that we cannot.  Adam then added that the Technology & Engineering position might be coming back around again due to Scott McKenzie moving to the Interim VPI position and Mark Greenhalgh covering Technology & Engineering as well as Math.

2. **Vehicle Replacement Plan (yellow)**—Adam was to check with Cypress College to determine their plan for purchasing vehicles.  He reported that Cypress had purchased one vehicle and don’t plan on getting any others.  Adam reminded the committee that we have set aside $100,000 from carryovers each year in order to keep our vehicles current.  The replacement of 3 gas carts with electric and purchasing 2 new 12 passenger vans would be approximately $85,000.  Marcus Wilson recommended that we approve this recommendation and send it on to PAC.  Sharon Kelly seconded and Adam will move this forward.

3. Adam gave an overview of the Buy a Brick Campaign and informed the committee that the Founder’s Circle was extended until 2/10/10.  116 bricks have been sold to date.

4. **Library Assistant III Replacement**—The BDC was mixed on replacing this position.  Sam Schauerman took this to the district and after some discussion with Jeff Horsley came up with an option.  Instead of flying the Library Assistant III position, the existing Library Assistant I was increased from 50% 10 months to 100% 12 months.  Some of the actual purchasing of books will be taken on by the Admin. Assistant III in the Library and/or the librarian.  There was some discussion on the process of getting this position filled.

5. **District-wide Vacancy List (pink)**—Looking at 2010-2011, the difference right now is just over $1 million for categoricals.  Adam indicated that the FC general fund vacancies total approximately $650,000.  There is a new counselor position in discussion for replacement
Chrystal Van Beynen asked a few questions about the vacancy list—existing position vs. new positions.

The district has suggested that campus vacancies could cover categorical overages in 2010/2011. With $650,000 in vacancies we don’t have enough however. We do have enough to cover our $1 million target for categoricals if we add the cash allocation we cut this year.

For the current year FC asked for an additional $102,000 for Matriculation; Cypress College about $170,000 and SCE about $20,000 for their categorical programs. Adam stated that Fred Williams had about $500,000 total available to the three areas. A decision should be made on these allocation requests soon.

**State Budget Update**—Adam shared with the committee the information that he sent out via e-mail on the governor’s budget proposal. He then gave the update after the ACBO meeting. EOPS will have an additional 16% decrease; there is a small COLA reduction of .38% and growth money of 2.2% was added in. However, there is no upside to the budget at all. This is the best case scenario. There will be a lot of give and take on different budget issues. It is highly unlikely the state will receive any federal money. Property taxes are probably not coming in as projected. Increase in student fees is not part of the proposal but will probably come back in at some time. Categorical programs appear to be moving towards block grants—the districts can decide on how much we want to spend on what programs. Moving away from Prop 98. No money for capital outlay for awhile.

Marcus Wilson then inquired about the La Habra site—are we still moving forward with that? Adam indicated that we have no money in hand for the 700/900 remodel, but we are still moving in that direction.

Adam added that districts have to be very careful with the types of courses they are offering—like P.E. and older adult programs. Marcus inquired if we could offer some of the P.E. dance classes under fine arts to avoid scrutiny. It was indicated that they really look at class titles and TOPS codes. Marcus was thinking that it would get them out from under the microscope if they were offered under fine arts.

**General Fund (blue)**—This multi-year budget handout included a 2.2% enrollment growth of which we would get about 1% in 2010/2011. This sheet shows the best case scenario.

Adam thinks that Fred might be going back to the 5%, 10% and 15% cuts scenario for FY10/11. The growth target for next year is not set yet. Adam also thinks that Fred will be decreasing our FTES targets for next year. Cypress College estimated that their extended day budget will be in the hole $600,000 this year. Adam stated that he is certain there won’t be any growth target for next year. We are having growth even though we have reduced the number of classes offered. Every class offered is completely full. More students are staying in classes which could reduce the drop rate.
District Innovation Fund—Adam heard about this for the first time yesterday. Kathie Hodge put the proposal together which is similar to our Dynamic Fund process. The source of funds is the district wide staff development carryover monies—allocating about $100,000. Adam said that about two months ago the board asked about funding for staff development money and this may stem from that inquiry.
Next meeting is February 3, 2010

Meeting adjourned at 3:11 p.m.