Members Present:  Adam O’Connor, Dan Willoughby, Cyndi Grein, Ken Collins, Marcus Wilson, Chrystal Van Beynen, Linda Aponte, Neil Patel

Absent:  One Student

Meeting commenced at 2:07 p.m.

Meeting notes of May 14, 2008 were accepted.

BDC Description and Information (blue handout)—Adam reviewed with the committee the blue handout describing the purpose of the Budget Development Committee (BDC) and added that as determined last year, this year we will begin keeping a “budget book” on the J drive that is available to everyone.

We then moved on to the meeting schedule and made some modifications. We omitted August 27, added back November 5, and removed March 18. There was some discussion on the May 13 meeting which falls during finals and could make it a hardship for the Associated Students representatives. It was suggested that we keep that meeting on the schedule and see if we actually need that meeting as the time gets closer.

Follow-Up—Reducing the motor pool. It was decided last year that when purchasing new vehicles that the campus would look into purchasing electric Gem cars or Tiger Trucks depending on the need. Something else that may work for Campus Safety is purchasing Segway vehicles (the 2 or 3-wheel version) to patrol campus with instead of the current vehicles they have. The motor pool is to be used specifically for transporting faculty and students and is not to be utilized by facilities.

There was a question about the use of gas cards. Adam informed the committee that there is a new policy on gas card procedures and he would forward that information to the members.

2008/2009 Budget Status—There is no state budget to date. Our board will be reviewing our district budget on Tuesday night and it will be on the DPC agenda for Monday. Therefore there are no significant updates to share.

2007/2008 Expenditure Breakdown Summary (pink)—Adam stated that this handout is a snapshot picture of how we spent our cash last year, broken down by spending category and by department.

Fullerton College Carryover Recap (buff)—The district will be reporting a $30 million district-wide carryover of which $7,005,143 is Fullerton College’s portion. Adam stated that this is a little more than
we carried over last year. He then reminded the committee that for non-resident tuition, we do not budget it in the year we receive it. We currently have transferred approximately $14 million to the capital outlay fund that is available for projects on campus. Adam anticipates budget cuts coming in the future that we need to save for. He added that it is the intent of the District to spend bond monies first before any other dollars on construction costs. The money that was set aside for the remodel of the 2000 building is not there any longer. It was swept by the district and used to cover other costs of construction projects. Adam stated that he would fight every battle he can to get this money back.

Marcus Wilson then asked for clarification of Emergency Funds vs. Campus Projects monies. Adam said that the campus projects money relates more to scheduled maintenance type expenditures. Emergency funds are used to replace stolen equipment and those types of costs.

Fullerton College Child Development 2007/2008 Year end Report (goldenrod)—The Child Care Center was over budget in 2007/08 by approximately $261,000. They will be providing a quarterly update to the board. Adam stated that these assumptions are very optimistic showing a deficit as little as $138,049. He then clarified for the committee some of the other budget items on their 2008/2009 budget and stated that he believes the deficit will be greater.

Fullerton College 2008/2009 General Fund Spending Plan Recap (yellow)—Adam briefly went over our campus-wide spending plan for the current year totaling $4.1 million.

FTES Targets (white)—Some committee members asked how this model was chosen. We created our extended day budget and have $500,000 left. We should be spending these dollars but there is no way to pull out of BANNER how much we are spending. There was much discussion on classes making or cancelling them, revenue assumptions and over cap FTES.

Fullerton College Auxiliaries Financial Trends (green)—Adam reviewed the handout and pointed out a couple of items. We currently have $2.5 million in capital outlay reserve, set aside for possibly a new bookstore sometime in the future. Nick is looking into a new pricing structure to reduce the cost of books as well.

Food Services—The transformation of the old cafeteria into a coffee shop/Corner Bakery type of operation is not looking good. The building is so old and dilapidated and is in terrible shape. A committee member reminded us that this area is referred to as the “historic library courtyard” and that the building cannot be demolished. Possibly gutted and used for prepackaged food only. This is a priority however, may be cost prohibitive.

Meeting adjourned at 3:40 p.m.