BUDGET DEVELOPMENT COMMITTEE

Meeting Notes April 1, 2009
(Accepted at the Meeting of 4/15/09)

Members Present:  Adam O’Connor, Dan Willoughby, Ken Collins, Marcus Wilson, Cyndi Grein, Robin Kim, Garry Suharli, Chrystal Van Beynen, Sharon Kelly

Absent:  None

Meeting commenced at 2:08 p.m.

Meeting notes of March 3, 2009 were accepted.

Follow-up—Instructional Materials--Adam informed the committee that the amount for Instructional Materials over $250,000 this year is $78,654 so the 09/10 beginning allocation is $328,654.

District Budget Update—Fred Williams will bring to the DPC subcommittee three scenarios for cutting the budget, reflecting cuts at the $5, $10 and $15 million dollar levels. He shared with the subcommittee several cost saving ideas:

- Current vacancies amount to approximately $2 million.
- Increasing faculty workload by 1 to 1 ½ units would produce a $1-2 million dollar savings. This would be an increase from 30 to 33 units a year. This will take some refining. For each unit of increased load there would be a savings of about $1 million.
- Suspend the retiree benefit contribution by $1.5 million.
- Workman’s comp—suspend payment and hope we don’t have many injuries—savings of $1 million.
- Reduce the amount the district pays for health insurance from any base plan to the lowest plan would save $3.5 million.
- Furloughing 2 days a month saves $4.5 million which equates to a 4.6% reduction in pay. Only affects 10 month or less employees as far as service credit goes. The committee then discussed days off versus a reduction in pay and the idea of having to renegotiate a change in the salary schedule.
- Delete summer school—offering no summer school at all would save $3 million but we would lose 4,000 FTES. Due to the fact our District is over cap by approximately 2,000 FTES, we could possibly reduce summer school by half. This wouldn’t take place until 2010/11. We could get by this year and then start working on options to be in effect for 2010/11. If we raise enrollment fees
it will limit the number of students attending. If fees are raised, we may have to offer summer school in order to meet our target.

- 1% “reverse bonus” which would save about $1.3 million. We would not have to renegotiate the salary schedule. This is basically a salary reduction.

One member asked if vacancies were projected—they were not. Another added that by possibly reducing pay it might encourage more retirements.

At the next full DPC meeting, Fred Williams will present his complete list.

**Dynamic Fund Allocation Review**—Since there are no new Dynamic Fund proposals for 09/10 we could continue to fund with carry over those proposals that we deemed to be “on going”. The committee then reviewed the list of proposals and commented.

- Figure Out an Action Figure ($12,074)—This proposal is done.
- One Book One College ($20,650)—This was a first time proposal. They can still do the One Book One College and not bring in the speakers. Can eliminate the funding.
- I-Tunes U and Student Generated Content ($16,257)—Could be somewhat self sufficient now that we have the equipment. Could look to VTEA for funding.
- University Tours and Northern California Transfer Experience ($12,200)—This goes to more of our core mission. When funding becomes available, fund on going. Keep to consider for carry-over funding.
- Diversity Events ($8,500)—We did add on-going dollars to their budget totaling $5,912. Can eliminate the remainder.
- Honors ($17,954)—Keeping on the table is fine. A demo station was purchased for Honors this year, and that is a one time expense. Consider funding, maybe the amount could be less. There is reassigned time for the coordinator at 40% totaling about $13,000. Look into moving the reassigned time from reimbursed to unreimbursed.
- Staff Development Coordinator ($17,191)—Last year the committee agreed to increase the funding up to the 50% level costing an additional $17,000. It may not have to be funded out of this particular pot of money. Leave on the table.
- Future Teachers ($20,301)—There was some discussion of Title V institutionalization. This was a joint program with Santa Ana College and CSUF. The committee had previously suggested discussion take place on this. No discussion at PAC has happened. Unless there are extenuating circumstances, would eliminate funding. Adam will follow-up with Karen Rose.
- SLOs ($34,382)—Soley for reassigned time—move this charge to extended day. This may go away at some time.
- Distance Education ($65,294)—The original proposal was for $136,000 and we funded the coordinator position at $65,294. Marcus Wilson gave an overview of how Terry Gleason has worked with faculty to gain access to courses. The idea of having support for Distance Education would be on our list for ongoing funding. What does the classified do in that area that they need both positions. Get from Carol Mattson a description of what each classified person in that area does. How many courses do we offer on line? Still on the table.

Of items left the table for consideration the total is approximately $112,000.
There was much discussion about other programs that would like to be considered that were not on our current list. The committee suggested going back to all three years of Dynamic Fund proposals to review. They ought to be on the table for those items to be considered for potential funding. Not only did the current proposals get money this year, now they are on top of the list to get on-going funds for 2009/10. Most of these are on-going costs. TAP, Workforce Center and Puente were all programs that were cut and should be considered for the list at a minimum.

If we are going to provide on-going dollars for these programs, what would we be cutting to fund? Maintaining a Distance Education program in the long run will bring us more FTES. There are a lot of expenses related to Distance Education other than just the salary for the manager. There was some discussion related to what server will be hosting Distance Education—either at FC or the Anaheim Campus. Both colleges have to agree. Can’t understand why we have multiple systems.

2009/10 Review of Cuts—The committee went over the list and suggestions that were received. Adam then distributed a draft of a memo that he would like to send out to each of the areas that we are requesting feedback from. The committee agreed that the content of the memo was acceptable to send out with one slight change to the date he is to receive responses back. The committee would like responses to be limited to one page per item.

Due to the fact that we have only one more BDC meeting scheduled, Adam will inquire about getting April 29th as a BDC meeting date in order to address the responses to his memo which would be due back to him by April 24.

Meeting adjourned at 3:45 p.m.