Members Present:  Adam O’Connor, Dan Willoughby, Cyndi Grein, Ken Collins, Marcus Wilson, Chrystal Van Beynen, Sharon Kelly, Robin Kim, Shajin Hashemi

Absent: None

Meeting commenced at 2:06 p.m.

Meeting notes of October 15, 2008 were accepted.

Follow-Up—Adam reported on the M&O vehicle replacements and indicated that we are very close to ordering three new vehicles—one each for the custodians, painter and a skilled maintenance mechanic—totaling approximately $50,000. Chris Gomber, the Facilities Custodian Coordinator, was consulted in order to ensure that the vehicle for custodial use would meet their needs. The company provided a vehicle to the campus for a day so that we could be sure that it met our needs. The other trades will also be consulted before making the purchase. The vehicle for the painter will have a separate cab which will eliminate the fume issue. Adam will be finalizing things with Janet Portolan and will get a recommendation to Dr. Hodge on Monday.

2008/2008 and 2009/2010 Budget Update—Adam stated that the budget situation is really no surprise to anyone. This year and next year’s cuts to community colleges may total $25 billion statewide. The portion this year is not finalized yet but at looks like approximately $10 million out of the budget district wide. The college’s portion would be approximately $5 million. Fred Williams stated that he hopes he has enough budget to cover the mid-year cuts this year. Adam encouraged the BDC to attend the December 10 PAC meeting when the Chancellor and Vice Chancellor will be in attendance to discuss the budget crisis.

Last year, BDC brain stormed and recommended to PAC some principles for potential budget cuts. We should bring them back to PAC as a reminder.

Faculty senate made a request that the BDC make a recommendation each year regarding budget allocations. Once the budget is adopted this committee should review any additional carryovers or one-time allocations. This committee should make recommendations on new ongoing allocations, allocations from one time carryovers and budget reductions.

Adam then distributed the Fullerton College Carryover Recap (blue handout) and identified all of the items that actually did come through the BDC and how the amounts were determined. Adam then reviewed the purpose of the committee which includes recommending on-going allocations. Robin Kim then inquired about how the tuition cost per unit is determined. Adam explained that the board is the
body that makes this determination for the capital outlay portion, but the unit rate for out of state tuition is set by the state.

When we spend less than we have brought in during the fiscal year, the amount of carryover increases and provides one-time funds for various projects. To date we have transferred approximately $17 million in to the Capital Outlay fund with $6 million of that earmarked for the Physical Education project. Of the $1.7 million we currently have remaining in unallocated carryover, $50,000 will be used towards the purchase of the three new M&O vehicles and $187,257 for instructional equipment.

The faculty would like to have the BDC review the budget for the last 5 years to determine where the carryovers are coming from and then have BDC make a recommendation. There was a discussion as to how hard it is in some cases to fully spend budgets. The faculty would like to be provided open and honest information in a shared governance situation. Would like to see if there are any carryover patterns that have developed. Why is there $7 million of carryover and where did it come from? Let’s talk about where it comes from and maybe there are some improvements that can be made.

Much discussion ensued. Adam stated that he will check to see if there are big numbers, other than tuition, that contribute to the carryover. One idea is to review department budgets, possibly start at anything over $10,000 in remaining funds. Adam then reminded the committee that we have huge facility needs and he is not sure how we are going to complete the 700/900 project as well as the 400 building without these transfers.

After discussion it was noted that the BDC actually does make recommendations on more budget issues than first believed. All ongoing recommendations from new monies for COLA increases and growth beyond extended day have been recommended by the committee. In years when there are budget reductions, this too has been discussed and recommendations made by the budget committee. In fact, many one-time allocations have also been made by BDC. Only a handful of examples came through BDC as information only.

Faculty senate members will draft a recommendation for committee review that all one-time allocation requests from carryover be discussed first at BDC.

Meeting adjourned at 3:31 p.m.